

INTERNAL AUDIT PLAN 2013/2014**From the 1st April, 2013 to 31st March, 2014****Section 151 Assurance**

	FULL YEAR TOTAL PLANNED	Appendix C Full Year TOTAL ACHIEVED
Business Continuity	8	1
Cash and bank reconciliation	41	47
Council Tax	18	1
Creditors	22	13
Debtors	21	10
Housing Benefit	16	17
Housing Rent	22	22
Income	0	0
Main Accounting System	16	2
NNDR	26	13
Payroll	31	59
Risk Management	16	27
Taxation	0	0
Treasury Management	26	14
Sub Total	263	225

Governance/VFM

Physical	58	49
Financial	81	80
People and Partners	30	41
Sub Total	169	170

Fraud

Detection	45	22
Investigation	70	146
Prevention	26	41
Sub Total	141	209

Front Line Services

Place	120	68
People	352	364
Sub Total	472	432

TOTAL CHARGEABLE DAYS**1,045** **1,036**

TOTAL DAYS NOT CHARGED

546 461

TOTAL WORKING DAYS**1,591** **1,497****INTERNAL AUDIT PLAN 2013/2014****From the 1st April, 2013 to 31st March, 2014****NON-RECHARGEABLE**

	FULL YEAR TOTAL PLANNED	FULL YEAR TOTAL ACHIEVED
<i>Audit Management and Admin</i>	204	152
<i>Leave</i>	270	234
<i>Training</i>	33	14
<i>Sickness absence</i>	39	61
TOTAL NON-RECHARGEABLE DAYS	546	461

TOTAL WORKING DAYS**1,591** **1,497**

Appendix C

INTERNAL AUDIT PLAN 2013/2014

**From the 1st April to 31st March
Thematic breakdown**

	Annual Planned Days	Actual Achieved Full Year	Actual % Achieved	Comments
Section 151 Assurance	263	225	86	
Governance/VFM	169	170	101	
Fraud	141	209	148	
Front Line Services	472	432	92	
Total	<u>1,045</u>	<u>1,036</u>	<u>99</u>	

Directorate breakdown

	Annual Planned Days	Actual Achieved Full Year	Actual Achieved %
Corporate	338	364	108
Chief Executive's	89	104	117
Adult Services	105	101	96
Children's Services	250	241	96
DCN & STH	263	226	86
Total	<u>1,045</u>	<u>1,036</u>	<u>99</u>
Non-Chargeable	546	461	84